



PUBLIC RECORDS REQUEST

BUILDING DEPARTMENT

1607 NW 136TH AVENUE, BUILDING B

SUNRISE, FL 33323

FAX 954-572-2357 Phone 954-572-2292 / 2353

Date: _____

Name of Requestor: _____

Telephone Number: _____

Address: _____

TYPE OF RECORDS REQUESTED:

☐ BLUE PRINT ☐ SURVEY ☐ PERMIT NUMBER _____

☐ INSPECTION ☐ CO _____

☐ OTHER _____

LEGAL DESCRIPTION:

Lot: _____ Block: _____ Section: _____

FOLIO NUMBER: _____

Address: _____

Owner: _____

RETRIEVAL & COPY CHARGES

	PHOTOCOPY – SINGLE SIDED	0.15	
	PHOTOCOPY – DOUBLE SIDED	0.20	
	BLUE PRINT – EACH PAGE (24"x36")	5.00	
	FILE RESEARCH & RETRIVEAL (after first 30 minutes)	17.53	
	BLUE PRINT RESEARCH & RETRIVAL (after first 30 minutes)	38.00	
	PERMIT CARD	38.00	
	TOTAL DUE		\$

Date Completed: _____ Initialed: _____